



DALBY CHRISTIAN COLLEGE

Re: Fees Concession

At Dalby Christian College we recognise the importance of a Christian education to the young people of our community. We also recognise the financial sacrifices which families make to give their children the gift of an independent education. The College Board must balance the needs of individual families with the needs of the school as a whole so as to provide a high quality of education to as many families as possible. Because we realise that a number of families are experiencing financial hardship we offer a means-tested concession scheme which makes you eligible for a reduction in fees. Eligibility for a concession is dependent on your income and family circumstances.

Applicants for a concession need to understand that both concessions only exist so that if at all possible no child will be denied a Christian education due to the parent's inability to pay the full cost of tuition fees, even with the generous Family Concession in place.

The College Board understands that payment of full fees may be difficult for families where the primary income is a government pension for example. However, the College Board is unable to accept a situation where the payment of full fees is given the least or a low priority in the family budget, with the College then expected to accept what is left over.

Applicants therefore need to understand that they are expected within reason to make adjustments to their lifestyle and put their financial affairs in order so as to place themselves in the best possible position to enable full payment of fees.

CONCESSIONS

- Concessions are based on your **documented income**. This means that you will need to provide some documentary evidence of your income. For more information on this, see the application form.
- The only expense taken into account is the **cost of raising dependent children**. For this reason, the number of children you have in your family is an important consideration. We realise children cost money and cause financial burden on many families.
- When you provide documentary evidence of your income, we will use this to make decisions about your concession category. You will then be invited to sign the appropriate documents.

CONFIDENTIALITY OF INFORMATION

All applications are treated with the utmost confidentiality. Every application will be reviewed initially by the College Principal. Special Circumstances Concession applications will be decided by the College Board.

CONCESSION TERM

All concessions are valid only for the calendar year for which the application is made. You will need to apply each year for a new concession.

DIRECT DEBIT/CENTREPAY FACILITY

Families receiving a concession **will be required to use a direct debit facility or Centrepay deduction of their remaining fees to the College**. Payment made this way can be arranged to coincide with your pay day/ pension day of at other intervals to which the College agrees. The College will calculate the regular amount to be deducted so that the concession is fully paid by the last day of school in term four of the year in which the concession was granted.

CONDITIONS OF APPROVAL

If your application for a Concession for Special Circumstances Concession is approved it will be subject to certain minimum conditions. The conditions are reasonably stringent. You will be agreeing to these conditions upon signing the Application Forms for Concession for Hardship or Special Circumstances Concession

The minimum conditions that will be part of each approval of a Concession for Special Circumstances are:

1. Omissions or misleading information cancels any arrangements between yourself and the College. The College reserves the right to seek further information if necessary.
2. Arrangements between yourself and the College are Confidential. The College reserves the right to cancel this approval if this confidence is breached.
3. You must tell the College if you or your spouse/partner/defacto have a change of income status within one month of the change occurring.
4. You must tell the College within one month of any change to the financial circumstances of you, or your spouse/partner/defacto, or children.
5. If you do not advise the College of any change in your financial circumstances as required, this arrangement may be terminated. Further, if you reapply for a concession, you are advised that a future application may not be approved.
6. You must pay all fees, levies and other charges by the due date or the concession arrangement will be cancelled.
7. Any concessioned account will only be considered to be in credit at the end of the school year if the total instalments into the account for the year go beyond a full-fee equivalent. It is expected that families on a fee concession will attempt to make further payments towards their fees if at all possible.
8. Any failure to maintain payments in accordance with the concession scheme could result in the College seeking full fees from you by use of a third party.

LODGEMENT OF APPLICATION

Under no circumstances will an assessment be given immediately upon lodgement of the application. All applications are made in writing and processed initially by the College and approved by the Principal. Under some circumstances, particular applications may be referred to the Board.

HOW DO I KNOW IF I AM ELIGIBLE?

After putting in your application, your application will be assessed by the college. Our Administration staff will then respond to you to inform you whether you are eligible for a concession. If so, you will also be informed of the percentage concession you will receive and invited to an interview.

WHAT DO I NEED TO DO NOW?

1. Complete the Concession Application Form
2. Include copies of the necessary documents that support your application.
3. Send application to: *Dalby Christian College, 2A Mary Street, Dalby Qld 4405*
4. Await a response from the College
5. Attend a short signing interview. We will call you to arrange this.

For any further information, please contact the College Fees Advisor.

Yours in Christian education,



Stephen Wilson
Principal